



SAINT JOSEPH CATHOLIC CHURCH

1695 Raoul Wallenberg Boulevard

Charleston, South Carolina 29407

OFFICE: 843-556-4611

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Timothy Dube
Facility Manager

Date: Nov. 5, 2022

Annex A – additional requirements to the Facility Usage And Indemnity Agreement

For all organizations planning to use the facilities located at 1695 Raoul Wallenberg Blvd, Charleston SC, 29407.

We ask that all users of the Family life Center, Gabe and gymnasium complete the following actions at the end of each of their sessions.

- Dust mop/broom all hardened surfaces use during occupancy
- Vacuum all carpeted areas used during occupancy
- Remove any debris generated during usage periods
- Empty all trash containers used during periods of occupancy
- In the event of liquid spills please wet mop and dry the affect area

As we move forward this will become standard practice since we do not have a dedicated janitorial staff employed full-time. We appreciate your understanding and help in ensuring the St. Joseph facilities remain in a clean and user-friendly condition for everyone to enjoy. Please sign below stating that you acknowledge and agree to terms above associated with the Facility Usage and Indemnity Agreement Annex A. For any additional question or concerns please feel free to contact the St. Joseph Facility Manager at (843) 556-4611.

By signing below, you are agreeing to perform the actions listed above

NAME/TITLE OF FACILITY USER: _____

SIGNATURE OF AUTHORIZED AGENT or FACILITY USER: _____

DATE: _____